



2348 S. Brentwood Boulevard  
Brentwood, MO 63144  
314-962-4800  
fax 314-962-0819  
[www.brentwoodmo.org](http://www.brentwoodmo.org)

July 31<sup>st</sup>, 2014

Dear Consultant:

The City of Brentwood is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 2:00 pm, Friday, August 22, 2014 at the Office of the City Clerk, 2348 S. Brentwood Boulevard, Brentwood, MO 63144.

Sincerely,

Justin Wyse, AICP  
Assistant City Administrator/Director of Planning & Development

Attachment

| <b>City of Brentwood, MO, Hanley Industrial Court Pedestrian Improvements Project</b>   |   |
|---|---|
| Federal Aid No.:  | STP 5577(632)   |
| Location:   | City of Brentwood, MO   |
| Proposed Improvement:   | The proposed project will add two new pedestrian pathways located in the Hanley Industrial Court area. This project will connect the residential areas located near the intersection of Hanley Rd. and Strassner Dr. to Memorial Park by adding sidewalk along the northern side of Strassner Drive. It will also include new sidewalk on one side of the north/south Hanley Industrial Court street.       |
| Length:   | .76 miles   |
| Approximate Construction Cost:  | \$938,881.00  |
| DBE Goal Determination  | 8%  |
| Consultant Services Required:   | Preliminary Engineering Design Services including survey, plan sheet development, hydraulic analysis and drainage design, roadway design, any necessary permitting, geotechnical investigation if necessary, right-of-way design including easement exhibits and legal descriptions, final design plans, specifications and construction cost estimate. Construction Inspection Services are also included. |
| Other Comments:   | n/a   |
| Contact:  | Justin Wyse, AICP<br>2348 S. Brentwood Boulevard<br>Brentwood, MO 63144<br>314-963-8629<br><a href="mailto:jwyse@brentwoodmo.org">jwyse@brentwoodmo.org</a>   |
| Deadline:   | 2:00 p.m., August 22, 2014  |
| Submittal Requirements: <ul style="list-style-type: none"> <li>Letters of interest should not exceed 5 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Four (4) copies of the letter interest should be received at the address and by the time specified.</li> </ul> |   |

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design.

Experience and Technical Competence - 30 Max Points

Capacity and Capability - 30 Max Points

Past Record of Performance - 30 Max Points